



DEPARTMENT OF THE ARMY
WASHINGTON, D.C. 20310

4 AUG 2003

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Moratorium on Purchasing Microsoft (MS) Products and Product Support Services

On May 31, 2003, the Information Technology E-Commerce and Commercial Contracting Center (ITEC4), in conjunction with the CIO/G-6 and Army Small Computer Program (ASCP), awarded a six-year Army-wide enterprise agreement for Microsoft products and services to Softmart Government Services, Inc. Because this is an Army Enterprise Infostructure endeavor, the Army will centrally fund the purchases of Microsoft desktop and server software products. Funds that would have been used to purchase software products will be withdrawn from the Major Commands (MACOMs) to pay for purchases under the Softmart contract. This enterprise agreement is expected to result in significant savings across the Army.

Since this agreement has the potential for tremendous cost savings and asset management capability, we are declaring a moratorium on all new purchases of Microsoft software products and product support services, including those bundled with a hardware purchase. This moratorium applies to all Active Army, Army Reserve, and Army National Guard Bureau agencies and personnel (military and civilian). Army personnel who are working in a joint organization (e.g., Central Command) or covered under an educational license (e.g., West Point) are not affected by this action. This moratorium applies to all new contract actions, license renewals, and all credit card purchases. A list of products and services available under this contract can be viewed at the ASCP Website (<http://pmscp.monmouth.army.mil/>) beginning on June 20, 2003.

We are negotiating contract exit strategies with our current vendors. Organizations that have purchased software under a payment plan on one of the Department of Defense (DoD) MS Enterprise Software Initiative (ESI) Agreements will be informed about how to proceed with their follow-on payment. After payment is made in full, those organizations must migrate to this Army Enterprise Infostructure--Enterprise Software Consolidation (Microsoft) (AEI-ESC MS) agreement. If your organization requires additional information on your current ESI-based license status, contact the ASCP point of contact below.

Authorized license distribution is scheduled to begin on September 1, 2003. However, early distribution will be made on a limited basis should critical requirements/emergencies arise. For assistance on distribution prior to September 1, 2003, please contact Mr. William Kagawa at (520) 538-4042, or e-mail: william.kagawa@netcom.army.mil. Further guidance on the distribution of software, to include an Implementation Plan, will be available NLT August 1, 2003.

Points of contact for this action are Ms. Adelia Wardle at (732) 427-6793, or e-mail: adelia.wardle@us.army.mil for contractual or ESI license ownership issues, and Mr. William Kagawa at (520) 538-4042 or e-mail: william.kagawa@netcom.army.mil, for technical or operational issues.



Steven W. Boutelle
Lieutenant General, GS
Chief Information Officer/G-6



Claude M. Bolton, Jr.
Army Acquisition Executive

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